

## **EXPRESSION OF INTEREST (EOI) FOR RENOVATION OF ATM COUNTER AND EXTENSION OF CAR PARKING AREA OF CTTC,BHUBANESWAR**

Central Tool Room & Training Centre (CTTC)-Bhubaneswar invites Expression of Interest (EOI) for “**Renovation of ATM Counter and Extension of Car Parking Area of CTTC, Bhubaneswar**”. Detailed description, terms & conditions and tender documents can be downloaded from the website: [www.cttc.gov.in](http://www.cttc.gov.in) and submitted the Tender along with all the required documents latest by **18.07.2026 (4.00 p.m.) through Registered post/ Speed post/Courier service/** which will be opened on the same date at **5.00 pm**. Delayed receipt of Tender papers due to postal/courier service shall not be taken into consideration.



### **CENTRAL TOOL ROOM & TRAINING CENTRE**

(Ministry of Micro, Small & Medium Enterprises, Govt. of India)

B-36, Chandaka Industrial Area, Bhubaneswar-751024

Ph.No.(0674)2654710/706, Fax: (0674)3011750

E-Mail: [cttc@cttc.gov.in](mailto:cttc@cttc.gov.in), Website: [www.cttc.gov.in](http://www.cttc.gov.in)



CENTRAL TOOL ROOM & TRAINING CENTRE  
BHUBANESWAR

Sub: Tender For "Renovation of ATM Counter and extension of Car parking of CTTC, Bhubaneswar at CTTC, B-36, Chandaka Industrial Area, Bhubaneswar-751024.

**TENDER DOCUMENT**

**For**

**Renovation of ATM Counter and  
Extension of Car parking area of  
CTTC, Bhubaneswar at  
B-36, Chandaka Indl. Area,  
Bhubaneswar-751024**

**ISSUED BY**

The General Manager  
CTTC, B-36  
Chandaka Indl. Area,  
Bhubaneswar.

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**INVITATION FOR TENDER**

**INTRODUCTION:**

CTTC, Bhubaneswar is a Govt. India Society incorporated under the Society Registration Act, 1860, under the Ministry of MSME, Govt. India having its office at CTTC, B-36, Chandaka Indl. Area, Bhubaneswar intends to tender for Renovation of ATM counter and extension of car parking area at inside office premises of CTTC, Bhubaneswar.

In this connection, CTTC, Bhubaneswar invites offers from reputed civil contractors having license and work experience to participate in two bid open tender system for Renovation of ATM counter and extension of car parking area inside office premises of CTTC, Bhubaneswar.

**2. Earnest Money Deposit (EMD):**

a) EMD amount of Rs.46590/- (Rupees Forty-six Thousand Five Hundred Ninety Only) can be paid online or can be submitted in the form of Account Payee Demand Draft / Banker's Cheque. Bidders exempted from Earnest Money Deposit (EMD) shall submit exemption certificate from competent authority. For online transfer account details is given below.

- |   |
|---|
| b) A/C no. - 38082011000101                               |
| c) NAME: Central Tool Room & Training Centre, Bhubaneswar |
| d) BRANCH: Union Bank of India, Infocity, Branch.         |
| e) IFS CODE: UBIN0559512                                  |

b) EMD in the form of Account Payee Demand Draft (DD) / Banker's Cheque for Rs. 46590/- (Rupees Forty Six Thousand Five Hindered Ninety Only) drawn in favour of CTTC, Bhubaneswar payable at Bhubaneswar.

c) The copy of above said Demand Draft DD / Banker's / EMD Exemption Certificate shall be submitted along with the Tender Paper.

Please attach the details duly filled-up for refund of EMD amount (for bidders who do not qualify in the Technical Bid) in the following format along with the DD / Banker's Cheque for EMD;

BANK NAME	
BRANCH NAME	
CITY	
IFSC CODE	
ACCOUNT NO	
BENEFICIARY NAME	

The General Manager,  
Central Tool Room &  
Training Centre, B-36,  
Chandaka Indl. Area,  
Bhubaneswar-751024

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CENTRAL TOOL ROOM & TRAINING CENTRE  
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**Note:** Bidder shall ensure that their original EMD (DD)/EMD Exemption Certificate are dispatched well in advance so that it reaches this office before the time and date stipulated. Requests will NOT be entertained for late receipts.

**General Instructions with regard to EMD:**

- a) Quotation submitted online without submission of EMD/EMD Exemption Certificate in-time will not be considered.
- b) EMD submitted in any other form will not be accepted and the offer is liable to be rejected.
- c) EMD lesser than Rs. 46,590/- (Rupees Forty Six Thousand Five hundred Ninety Only) will not be accepted and the quotation is liable to be rejected.
- d) EMD of technical disqualified bidders will be returned.
- e) EMD does not carry any interest on return.
- f) No responsibility will be taken for postal delay or non-delivery/non receipt of EMD/firms claiming EMD exemption.

Tenderers shall ensure that, the Demand Draft/Bankers Pay Order towards EMD in original shall reach the above said office on or before the closing date and time of the tender.

**3. Completion Period:** The period allowed for execution of the work is **02 (Two) Months** from the date to be mentioned in the work order to be placed on the successful bidder.

4. Any queries/clarification / information / details regarding tender enquiry to be communicated only through email Id: [cttc@cttc.gov.in](mailto:cttc@cttc.gov.in) / [kcnayak@cttc.gov.in](mailto:kcnayak@cttc.gov.in) / [aaanoop@gmail.com](mailto:aaanoop@gmail.com). Phone No: 0674-2654710 / 2654707.

5. The quantities shown against each item are only approximate and hence any reduction / increase thereof during the execution of work shall not vitiate the contract. The company does not bind itself to accept the lowest or any other tender.

6. The tender shall remain open for acceptance for a period of **30 days** from the date of opening of tenders.

**7. The tenderers shall visit the site and acquaint themselves with the conditions of the site prior to submission of tenders and no claims will be entertained later on the grounds of ignorance.**

8. Successful tenderer is required to employ a qualified Engineer to supervise the work and they should be present when the work is under progress.

9. The successful tenderer is required to sign the work order prepared based on the quoted rates placed on him by the Accepting Officer.

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Sub: Tender For "Renovation of ATM Counter and extension of Car parking of CTTC, Bhubaneswar at CTTC, B-36, Chandaka Industrial Area, Bhubaneswar-751024.

10. The Accepting Officer reserves the right to place order as a whole or part of any item only as deemed fit.

SL. No.	Tender Activities	Start date & Time	End Date & Time
1	Published	01.07.2026 17.00 Hrs.	06.07.2026 16 Hrs.
2.	Bid Submission	07.07.2026 17.00 Hrs.	18.07.2026 16 Hrs.
3.	Bid Opening	18.07.2026 17.00 Hrs.	18.07.2026 17 Hrs.

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**DETAILS OF TECHNICAL BID**

**Mode of submission and Documents**

Sl. No.	Nature of Bid	Mode of submission	Documents required to be submitted by the bidder
A	Technical Bid	<ol style="list-style-type: none"><li>1) Through O P E N Tender wherein Tenderers / bidders to submit their technical bids will be opened on closing date as per EOI published in Newspaper.</li><li>2) EMD amount or exemption certificate received late on account of any reason whatsoever will be rejected.</li><li>3) However, technical bids of those firms who meet the technical qualification criteria in all aspects will only be considered for opening for commercial bid.</li></ol>	The complete tender documents shall be duly filled, signed along with the company seal, scanned and upload the requisite documents as per the Eligibility Criteria along with EMD: Rs. 46,590/- (Rupees Forty six Thousand Five Hundred Ninety Only) or EMD Exemption certificate Submit along with application.
C	Commercial Bid	<ol style="list-style-type: none"><li>1) Submit in the Tender box kept at Gate No.1 of CTTC, Bhubaneswar..</li><li>2) The commercial bids of only the shortlisted/ qualified Contractors will be opened.</li></ol>	Commercial bid shall be submitted through physical mode. The tenders requested to submit their final amount as per BOQ prepared by CTTC, Bhubaneswar i.e (inclusive of GST) and the break-up details (Bill of Quantities) to be uploaded as per the price bid format attached at “Estimate” The estimate calculations should match the final amount/ landing cost as per the bidders quote along with Tender paper. Any kind of calculation mistake in the estimate i.e break-up details (Bill of Quantities), if found, then their offer will lead to rejection.

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**ELIGIBILITY CRITERIA OF TECHNICAL BID**

In the Technical Bid, the firm has to furnish the following details / documents with regard to their experience etc.:

**CREDENTIALS i.e., EXPERIENCE / FINANCIAL STATUS ETC.**

1. **Financial Position:** Average Annual financial turnover during the last Three (3) years, ending 31st March of the previous financial year, should be at least 30% of estimated cost. (i.e. Rs.4,65,970/-).

Details of Annual financial turnover during the last three (03) years, ending 31st March of the previous financial year.

Financial Year	2023-24	2024-25	2025-26
Annual turnover (Rs in Lakhs)			
Profit / Loss (Rs in Lakhs)			

**NOTE:** Copies of the Audited Balance sheet along with the Profit and loss statement for the last Three (03) years duly certified by auditor shall be scanned and uploaded along with the technical bid. Without which bid will be rejected.

2. **Experience:** Experience of having successfully completed similar works (**Civil work**) during last three (03) years duly completion certificate along with order copy uploaded along with the technical bid. If the completion certificate is from Private organization, the same shall be scanned and uploaded along with the technical bid along with TDS certificate.

- (i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost each. (i.e. Rs.6,21,289/-)  
**Or**
- (ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost each. (i.e. Rs.7,76,611/-)  
**Or**
- (iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost. (i.e. Rs.12,42,578/-)

Details of having successfully completed similar works (Civil work) during last three (03) years ending last day of month previous to the one in which applications are invited from any Government/Public Sector Undertakings/Large Private Organizations with Certificates.

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Sl. No.	Name & Address of Client	Value of work & W.O. No.	Stipulated date of start	Stipulated date of completion	Actual date of completion	Completed value of work

**4. The bidders are required to mention and submit copies of the following:**

(i) Please quote your PAN/GIR No. (Registration Certificate of PAN/PAN Card/GIR issued by the IT Authorities shall be scanned and uploaded along with the technical bid)

(ii) Please quote your GST No. (Registration Certificate issued by the GST Authorities shall be scanned and uploaded along with the technical bid)

(iii) EMD details: Amount, DD No & date

5. The commercial bids of the tenderer who have submitted the satisfactory documentary evidence for the above requirements shall be opened. The commercial bids of other tenderer i.e., who does not qualify in the Technical requirements will not be opened and EMD shall be refunded.

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**DETAILS TO BE FILLED/ UPLOADED BY THE PARTICIPATING FIRM**  
(to be given on the Firm's Company letter head)

Sl. No.	Description	Details to be filled/uploaded
1	Name of the Firm & Postal address for correspondence (With name of the Contact Person) with telephone number and email id.	
2	Address of Branch Office with telephone /Mobile/ email/fax at Bhubaneswar.  (If tenderer is not having office as mentioned above, then their offer will be summarily rejected. Tenderer must provide addresses for above office.)	
3	Bank Details like Bank account numbers & IFSC code with Banker's Name, Address & Contact No.:	Bank account numbers :-  IFSC Code:  Banker's Name :-  Branch Name:  Address :-  Contact Number :-
4	GST Registration Number	

I / we hereby certify that all the information given above is factual.

*Signature with date of Authorized signatory*

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_

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**TENDER CONDITIONS ACCEPTANCE LETTER**

(to be given on the Firm's Company letter head)

To,  
Central Tool Room & Training Centre,  
B-36, Chandaka Indl. Area,  
Bhubaneswar-751024.

Dear Sir,  
**Sub: Acceptance of terms and conditions of the tender**  
**Tender Reference No.** \_\_\_\_\_

I/We have downloaded / obtained the tender documents for the above mentioned "Tender/Work from the website(s) namely "Renovation of ATM Counter and extension of Car parking of CTTC, B-36, Chandaka Indl. Area, Bhubaneswar".

As per your advertisement given in the above mentioned website(s).

2.I/ We hereby certify that I/We have read entire terms and conditions of the tender documents from the page No.01 to 39 Which form the part of the Contract agreement and I/we shall abide hereby the terms /conditions/clauses contained therein.

3. The corrigendum issued from time to time by your department/organization to have also been taken into consideration while submitting this acceptance letter.

4. I/We hereby unconditionally accept that the tender conditions of the above mentioned tender documents / corrigendum in its totality/entirety.

5. In case any provision of this tender are found violated, your department / organization shall be at liberty to reject this tender/bid including the forfeiture of the full said Earnest Money Deposit absolutely and we shall not have any claim/right against department in satisfaction of this condition.

Date:

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_

CENTRAL TOOL ROOM & TRAINING CENTRE  
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BHUBANESWAR  
B-36, Chandaka Indl. Area, Bhubaneswar

Sub: Tender For "Renovation of ATM Counter and extension of Car parking of CTTC,  
Bhubaneswar at CTTC, B-36, Chandaka Industrial Area, Bhubaneswar-751024.

***Signature of the Contractor(s) with seal***

TOOL ROOM & TRAINING CENTR  
BHUBANESWAR

Sub: Tender For "Renovation of APM Counter and extension of U.P. panel" CTTC,  
Bhubaneswar at CTTC, B-36, Chandaka Industrial Area, Bhubaneswar-751024.

**UNDERTAKING**

**(to be given on the Firm's Company letter head)**

This is to certify that \_\_\_\_\_(Name of the Firm) has not been banned / black listed / debarred from Trade by any Central /State Govt. Dept. / Autonomous Institution / PSUs in India as on the date of submission of the bid.

I / we hereby certify that all the information given above is factual.

Signature with date of Authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm's Seal: \_\_\_\_\_

***Signature of the Contractor(s) with seal***

TOOL ROOM & TRAINING CENTR  
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Sub: Tender For "Renovation of ATM Counter and extension of Car parking of CTTC, Bhubaneswar at CTTC, B-36, Chandaka Industrial Area, Bhubaneswar-751024.

**REVISED TENDER AND GENERAL CONDITIONS**

To,  
Central Tool Room & Training Centre,  
B-36, Chandaka Indl. Area,  
Bhubaneswar-751024.

Sir,

I/We, the undersigned, do hereby tender to execute and fully complete the whole of the work set forth and described in the General Conditions, Specifications, Schedule of Prices and Bill of "Renovation of ATM Counter and extension of Car parking of CTTC, Bhubaneswar", in accordance with the terms, conditions and obligations therein contained.

I/We, further agree to add to or deducting from contract sum, as the case may require, The net value of all deviations (additions and deductions) including non-tendered items, of the value of work completed, shall not exceed 20% of the approved contract value and 40 % in respect of any individual item, indicated in schedule A-BOQ. The value of such additions and deductions being calculated upon the prices for similar work set forth in the accompanying Bill of Quantities, or if similar work in the opinion of the Engineer in charge be not included in the Bill of Quantities then upon the price set forth in the Schedule of Prices attached hereto or as otherwise provided in the Clause-15 of the General Conditions.

I/We, also herewith send Rs. \_\_\_\_\_ by Receipt/Draft as Earnest Money as required and to enter further into a contract with the Company for the execution of the said works in conformity with the aforesaid General Conditions, Specifications, both preliminary as well as Standard Schedule of Prices, and Bill of Quantities and the Drawing accompanying to all of which I/We hereby give ..... assent and concurrence.

I/We, also undertake to complete and hand over the same in a satisfactory manner to the CTTC, Bhubaneswar or its authorized representative within the period stipulated from the date of commencement of the work in accordance with Para-8 of General Conditions of the Contract, signed, sealed and delivered by the said ..... this.....day of..... Two Thousand and ..... in the presence of:

Yours faithfully,

(SIGNATURE)

**WITNESS:**

- 1.
- 2.

Home address of the Contractor/Business Address:

***Signature of the Contractor(s) with seal***

TOOL ROOM & TRAINING CENTR  
BHUBANESWAR

Sub: Tender For "Renovation of APM Counter and extension of Car parking of CTTC,  
Bhubaneswar at CTTC, B-36, Chandaka Indl. Area, Bhubaneswar-751024.

**GENERAL CONDITIONS**

(UNDER WHICH THE WORKS HEREIN AFTER DESCRIBED ARE TO BE PERFORMED)

**1. INTERPRETATION CLAUSE:**

In these General Conditions and the Specifications attached, the word 'COMPANY' shall be held to mean 'CTTC, Bhubaneswar', the work 'CONTRACTOR' shall be held to mean one or more contractor or contractors jointly or generally engaged in the works to which these General Conditions and the specifications relate, and shall include his/their heirs, executors and administrators. The word 'ENGINEER-IN-CHARGE, shall be held to mean a Member of the staff of the BEML to supervise the work. The expression 'SITE OF WORKS, shall be held to mean the extent of land which the Company places at the disposal of the Contractor from time to time for the purpose of executing the contract works. The word 'DRAWINGS' shall be held to mean 'THE PLANS, SECTIONS, ELEVATIONS AND DETAILS OF WORKS' annexed to the contract and such further drawings, as the Engineer in charge may issue from time to time during the progress of the works and shall be held to include tracings and photographic prints. The word SPECIFICATIONS shall be held to include the tender General Conditions, Specifications, Schedule of Prices and Bill of Quantities.

**2. SUFFICIENCY OF PRICED BILL OF QUANTITIES AND TENDER:**

On the acceptance of this tender, the contractor shall forthwith satisfy himself as to the correctness and sufficiency of his tender for the works as well as all prices stated in the Bill of Quantities and the schedule of Prices and within SEVEN DAYS of the acceptance of his tender, he shall sign the contract which shall be construed and taken as an acknowledgement on his part of his complete satisfaction and acquiescence in the sufficiency of the prices. The amount of the tender shall be the sum at which the contractor engages to execute whole of the works set-forth in the Bill of Quantities, the contractor shall submit to the company, with his tender both Schedule of Prices and Bill of Quantities upon which the tender has been based fully and completely priced. Items left unpriced in the bill of Quantities shall be held to be included in the prices for other items of the work.

**3. CONTRACTOR TO EXECUTE CONTRACT WITH THE CTTC, BHUBANESWAR:**

The successful contractor shall within SEVEN DAYS of the acceptance of his tender enter into and execute a formal indenture of contract to be prepared by the Company's Solicitor. The contractor shall not be entitled to make any charges for perusal of the contract.

**4. TENDER OR AGREED RATE:**

➤ The contractor shall agree not to petition for revision of rates tendered for by him under any circumstances at any stage of the work, either during execution or when the final claims are settled.

➤ In the event of anything evidently necessary to the due and complete performance of the works being omitted to be shown on the drawings or described in the

***Signature of the Contractor(s) with seal***

**TOOL ROOM & TRAINING CENTR  
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specification or being omitted from the Bill of Quantities through oversight or error, the contractor shall, notwithstanding, execute (in the most perfect manner) all such works the same as if they had been severally shown, described and included without being entitled to make any extra claim or charge.

- The contractor shall satisfy himself or shall be deemed to have satisfied himself as to the nature of the sub-soil, the three dimensions, levels, character and nature of all roads, existing drains, sewers, water, gas or other mains, electric cables and other things as regards any connection they may have with the works the subject of the contract, and he shall also inspect the site of the works and surroundings, the means of access there to and egress therefrom and shall generally obtain his own information on all matters and things which can in any manner influence his tender, No claims for extra works otherwise will be allowed in consequence of any misunderstandings, error or incorrect information on these points, or of any other in-accuracies in reference thereto, which may appear on the drawings, or in the specification, nor shall the contract be nullified in consequence of any such misunderstanding, error incorrect information or in-accuracies.

**5. SETTING OUT WORKS AND NOTICES:**

The Contractor shall set out the whole of the works and be responsible for the correctness of the position, levels and dimensions of the several works, according to the drawings and written instructions of the Engineer in charge. If at any time during the progress of the works any error shall appear or arise in the position, levels or dimensions of the several works, the contractors on being required to do so by the Engineer in charge, shall at his own expense remove and amend the works to the satisfaction of the Engineer in charge, notwithstanding that he may have been assisted by Engineer-In-Charge in setting out the same. The contractor shall observe, perform and comply with the requirements of all statutes and byelaws and shall also serve notice on the authorities having control of the road surfaces before the same are broken up and he shall likewise serve notices on the owners of the sewers, drains, water, gas or other mains, electric cables and other things which may be in any way affected by the execution of the contract work.

**6. TIME OF WORKING (APPLIES ONLY FOR FACTORY AREA):**

As the entry and exit of the workmen into the factory area is controlled by the Security Authorities of the Factory, the contractor should strictly adhere to the timings of entry and exit, laid down by the authorities and the rates quoted are deemed to include for this provision.

**7. NIGHT WORKS:**

The works shall be carried on day and night continuously without extra charge. If bad or treacherous ground be met with or if there be any other causes whatsoever, which in the judgment of the Engineer-In-Charge, requires, it, but no work shall be carried on

in the night without the knowledge and sanction of the Engineer-in-charge.

***Signature of the Contractor(s) with seal***

TOOL ROOM & TRAINING CENTR  
BHUBANESWAR

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B-36, Chandaka Indl. Area, Bhubaneswar  
Bhubaneswar at CTTC, B-36, Chandaka Industrial Area, Bhubaneswar-751024.

8. POWER TO VARY WORKS:

The Company shall have full power and authority from time to time, and at all times, to order works additional to the contract, and to make and issue such further drawings and to give such further instructions and direction as may appear necessary or proper for the guidance of the contractor and the good and sufficient execution of the contract, and the contractor shall receive, execute, obey and be bound by the said further drawings, instruction and directions, according to the true intent and meaning thereof and as fully and effectively as though they had accompanied, or had been mentioned or referred to in the original drawings and specifications. The CTTC shall also have power to vary or alter the levels or position of any of the works, the subject of this contract, or may order any of the works contemplated thereby to be omitted with or without the substitution, of any other works in lieu thereof, or may order any work, or any portion of work executed or partly executed, to be removed, changed or altered, and if needed that other work shall be substituted in lieu thereof and the difference of expense occasioned by any such increase, diminution or alterations so ordered and directed shall be added to or deducted from the amount of the contract agreeable to the prices for similar works set forth in the Bill of Quantities, or failing which the Schedule of Prices attached hereto, and in the absence of any such similar work being scheduled, the Engineer in charge shall determine the amount to be paid for such additions or deductions. The CTTC will in no case become liable to the payment of any charge in respect of any such conditions, alteration or deviations, unless the instructions for the performance of the same shall have been given in writing and signed by the Engineer in charge, nor unless such instructions distinctly states that the matter thereof is to be subject of an extra or varied charge, in the form of an order hereinafter set forth nor unless the claim thereof shall be made in writing, signed by the Contractor and in the form of claim herein as set forth and properly filled up nor unless such claim be made within the week in which the work is executed and materials used, and before the same shall have been placed out of view, or beyond check of measurement, nor unless the value of any altered or varied works, or any further works.

*Signature of the Contractor(s) with seal*

ORDER No:

CONTRACT No.17

In pursuance of clause-15 of the General Conditions of contract and subject as there in mentioned, we request you to perform the under mentioned at the under mentioned price, namely :

SUCH WORK BEING IN	ADDITIONAL TO SUBSTITUTION FOR	WORK INCLUDED IN THE
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tender, and we request you to omit the under mentioned work at the under mentioned prices, viz.

DATE:

SIGNATURE OF THE  
ENGINEER-IN-CHARGE.

DATE:

SIGNATURE OF THE CONTRACTOR 'S

The claim shall be delivered to the Engineer-in-charge , for his examination before being transmitted by him to the Chief Engineer and shall be subject in all respect to the consideration, ratification and correction of the Chief Engineer who shall be at liberty to decide whether any such claim entitle the Contractor to any, and if so, what extra charges, according to the true meaning and intention of the specifications, and whether any and what allowance shall be made to the company in respect of any work or obligation to be performed under the contract and from the performance of which the contractor may be or become directly or consequently relived by reasons of any such additional or substituted works.

**16. SUSPENSION OF WORK:**

The Contractor(s) shall suspend the execution of work or any part or parts thereof whenever called upon in writing by the Chief Engineer to do so and shall not resume work thereon until so directed in writing by the Chief Engineer. The Contractor will be allowed by the Chief Engineer an Extension of time (not less than the period of suspension) for completion of the item or group of items of work for which a separate period of completion is given in the contract and of which the suspended work forms part but no other claims in this respect for completion or otherwise, however, shall be admitted. The contractors shall have no claim to any payment of compensation or otherwise, whatsoever on account of suspension of work.

**17. WORKS TO BE EXECUTED IN APPROVED MANNER:**

The works, the subject of the contract, specified and provided for or that they may be necessary to be done to form and complete any part thereof, shall be executed and

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completed in the best substantial manner, with materials of the best and most approved quality of their respective kinds agreeable to the particulars contained in or implied by the specification or as referred to and represented by the drawings and memoranda thereon or as referred to by any of the said further drawings and memoranda thereon or as referred to by any of the said further drawings, instructions and directions and shall be to the full satisfaction of the Engineer in charge. The Engineer in charge, shall have full liberty at all reasonable time to inspect and examine the works, materials and workmanship, and may every such time reject any or all of such works, materials and workmanship which to him/them or either of them may appear defective, unfit or improper for the several purposes to which they are applied, or intended to be applied, or as not in accordance with the specification or the said drawings, memoranda, instruction or directions respectively.

**18. PRECAUTIONS AGAINST INJURY TO PROPERTY ADJACENT TO THE WORK IN PROGRESS:**

The contractor shall take special care, by the erection of temporary fences and by every other means which circumstances may render necessary, to prevent all injury and damage to or trespass upon the lands, roads, fences or property adjacent to the site of works and shall confine the passage of his workmen to existing public roads, foot paths. He shall likewise pay and satisfy all claims whatsoever and from whomsoever, for temporary occupation, way-leaves, damages, the trespass or otherwise, in reference to the said lands, roads, fences and property adjacent and bear the company harmless from any and all such claims. If any greater extent of land than the site of work be required by the contractor for his operations, he shall obtain and occupy the same at his own cost and charge.

**19. PRECAUTIONS AGAINST ACCIDENTS OR INJURY:**

The Contractor shall, at his own expense, shore, sling, protect, support, alter, restore make good and maintain as may be necessary, all buildings, water and gas pipes, sewers, drains, electric cables and other things which may be disturbed, exposed or injured during the execution of works or in consequence of the execution of the works and shall also provide any extra timbering which may be temporarily required and all labour in fixing and removing the same and shall, at his own expenses provide for the continuous use of all buildings, pipes, sewers, drains electric cable, water sources and other things, the use of which may be liable to interruption during the progress of the work. The Contractor shall at his own expense restore all such buildings, water and gas pipes, sewers, drains, electric cables and other things to the satisfaction of the owners thereof and he shall likewise, at his own expense, construct and maintain such works as may be necessary for the due permanent support of all such buildings, pipe, sewers, drains, electric cables and other things met with in the construction of works,

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and shall indemnify, save, harmless and keep indemnified, the Company and its officers from and against all action, suits, claims, penalties, liabilities, cost, expenses and demands whatsoever, by reasons or on account of damage to such buildings, pipes, sewers, drains, electric cables and other things whether caused by the execution of the contract works or in the insufficiency of the aforesaid permanent support. The Company may deduct the expenses thereby incurred or to which the Company or its Officers may thereby be put or be liable or which may be incidental thereto from, the amount of any sum or sums due or to become due to the contractor or may recover the same by action at law or otherwise from the contractor and the Company may compromise any such action suits or other proceedings, or such terms as it shall see fit and contractor shall thereupon forthwith pay the Company the sum or sums paid by the Company upon the occasion thereof, and shall in every case pay such sum or sums as shall fully indemnify the Company according to the present stipulation.

20. **COVERING OF CONSTRUCTION SITE:**

The Contractor shall, at his own expense, make arrangements to cover/wrap the construction site in mesh material of green color to prevent the dust from the escaping into the adjoining Properties or premises and atmosphere and also to prevent accidental fall of debris onto the people. The contractor at his own expense should make arrangements to remove the cover after completion of the work.

21. **REJECTED MATERIALS:**

All rejected materials will at once be removed from site by the contractor to such distance as may be desired, failing which the company after giving three days' notice in writing may do so and recover the cost of removal from the contractor.

22. **SCOPE OF COMPLETION:**

Completion includes completion of all work in accordance with the plans and specifications, removal of all yard mess accumulated during construction, leveling and cleaning up the site and generally cleaning the whole building or works.

23. **FINAL MEASUREMENTS TIME:**

The final measurement must invariably be preceded by a thorough re measurement of the whole of the work, performed which will be made by the CTTC authorized representative and at which the contractor or his accredited agent must be present. For this purpose, a written notice will be sent to him at least THREE DAYS before the date fixed for the measurements, appointing the day, hour and place of meeting. Should he not attend to this the measurements will proceed without him, and he will be precluded from making any protest.

24. **DISPUTE RESOLUTION AND JURISDICTION:**

All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the contract or the breach thereof arising during the progress of work or after completion or abandonment thereof shall be mutually discussed and settled amicably by conciliation Committees/ Councils

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comprising of independent subject experts constituted by CTTCL, failing which, the dispute shall be settled by arbitration consisting of sole arbitrator appointed by the Company in accordance with the provisions of Arbitration and Conciliation Act 1996 and the arbitration proceedings shall be conducted at the place of awarding of original contract.

be used, first, for payment of lenders' dues, second, for completion of the project and then for completion of other projects of CTTC, as mutually agreed / decided. Any balance remaining in the Escrow Account subsequent to settlement of lenders' dues and completion of projects of CTTC, may be allowed to be used by the contractor / concessionaire with the prior approval of the lead banker and CTTCL.

In case the subsequent court order required refund of the money paid by CTTC to the contractor / concessionaire against Bank Guarantee, the amount shall be refunded by the contractor / concessionaire along with appropriate interest. The rate of interest on such refund amount shall be decided by CTTC keeping in view the cost of capital to CTTC or the rate of interest provided for in the Contract Agreement or the rate of interest awarded under the Arbitral Award under challenge.

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**SPECIAL CONDITIONS**

1. The tender shall remain open for acceptance for a period of 30 days from the date on which the tenders are due to be submitted.
2. The contractor shall visit the site to acquaint himself with site conditions and study the drawings and specifications in detail prior to tendering, and no claims will be entertained later on the ground of ignorance or otherwise of the conditions under which the work shall have to be executed.
3. The contractor shall arrange for at least one qualified Engineer with experience in similar construction work to be at the work spot throughout the period of construction to ensure correct undertaking and execution of the work as per drawings and specifications.
4. The setting of the building shall be done by the contractor himself, All measurements shall comply with the dimensions noted on the drawings. The contractor shall construct centre line pillars and Bench Marks wherever necessary at his own cost and the setting out shall be got checked, approved and certified by the Engineer-in-charge before execution of the work.
5. Foundations shall generally conform to the dimension indicated on the drawings, unless the nature of soil after excavation examined by the Engineer-in-charge, of works necessitates modifications. The foundation trenches for RCC columns and walls after excavation indicated on the drawing shall be got inspected, approved and certificated by the Engineer-in-charge of works before laying concrete.
6. Provision shall be made during the progress of work for embedding Electric conduits etc., wherever necessary as directed. Openings shall be left for service lines, machine foundations, as required and as per instructions of the Engineer-in-charge.
7. Care shall be taken in execution of work not to damage service lines etc., coming in the way of construction. If any damage is caused in the lines, the cost of replacing or repairs shall be borne by the contractor.
8. CONTRACTOR(S) shall provide himself/themselves with requisite number of welding sets, mixers with hoppers, vibrators builders hoist, Tools, meters and testing equipment's, transport vehicles, etc., required for the complete satisfactory execution of work.
9. **WATER:**  
Centre shall make all endeavors to supply water to the Contractors on free basis..

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**10. PROVISION OF FITTING/FIXTURES OF DIFFERENT MAKE:**

The contractor shall provide the same make of fittings/fixtures specified in the tender documents unless he has quoted for other equivalent for genuine reasons. In case due to exigency of the work and difficult market conditions, the contractor is not able to provide the same make, he shall be allowed to provide equivalent approved make subject to his obtaining the concurrence of the Chief Engineer for the price adjustment as between the quotation and the purchase price for the item involved. The base for reckoning shall be the date of purchase. The contractor shall produce purchase invoice as a proof of expenditure for the items other than those specified in the tender documents allowed for incorporation in the work. Construction Department in respective Divisions/Regional/District Offices shall ensure the reasonableness of the rate in the purchase bill produced by the contractor. The price adjustment shall be the difference between the two makes on the date of purchase.

11. The Company reserves the right to accept the tender in parts i.e. on the basis of lowest quotation in each part or as a whole, at its own discretion and hence it is important that the tenders take sufficient care and quote reasonable rates in each part, so that if one part only is separated and entrusted to one Contractor he should be able to do it without difficulty. The rates quoted for similar items should be consistent. THE company also reserves the right to accept the lowest or any other tender at its discretion without assigning any reasons whatsoever.

**12. EXTENSION OF TIME:**

Time is the essence of the contract. The contractor is bound to complete the work within the stipulated time. The Engineer In charge has to assess the delay arising out of default of the contractor. Where the delay is due to default of the contractor. **LIQUIDATED DAMAGES FOR DELAY IN COMPLETION OF WORKS**

In case the Contractor fails to complete the works and clear the site on or before the stipulated time mentioned in the Work order he shall without prejudice to any other right or remedy of the Company in this behalf pay, as agreed Liquidated Damages and not as penalty, pay sum equal to 0.5% of the Contract sum (excluding non-tendered/extra items, if any) for every week's delay subject to maximum of 10% of the total final bill value of the Contract.

In case where the contract is subjected to levy of LD, the Chief Engineer shall be the authorized person to issue 'Work Completion Certificate', which shall be final and binding the Company as well as the Contractor concerned.

**13. FORE-CLOSURE OF CONTRACT:**

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It shall be noted that at any time after acceptance of the tender, the CTTC can decide to abandon or reduce the scope of work for any reason whatsoever, the General Manager shall give notice in writing to that effect to the contractor. The compensation, if any, payable for such foreclosure of work shall be discussed mutually between the CTTC and the contractor and settled after taking into consideration the loss suffered by the contractor on account of foreclosure of the contract. The contractor shall have no claim for any compensation whatsoever on account of any profit or advantage which he might have derived consequent to foreclosure of the whole or part of the works. CTTC revised General Conditions together with CTTC specifications will form part of the contract. Should there be any discrepancy between the provision in the Bill of quantities and drawings, the former shall be deemed to take precedence there over.

14. No modification or change of specifications in the bill of quantities shall normally be accepted and such changes are to be rejected. Acceptance of such deviations shall be at the discretion of the Engineer-in-charge.

15. **EARNEST MONEY DEPOSIT:**

TENDERES should submit their tender accompanied by EMD of value indicated in the tender. It should be paid by bank draft or Bankers Cheque drawn in favour of the Company along with tenders. Tender without Earnest money deposit will be rejected. On finalization of the tender, Earnest money deposit will be refunded to unsuccessful tenderers under proper acknowledgement.

In case, the contractor/firm after quoting, withdraws from the tender or refuse/delay in commencing the work or stop the work abruptly, their EMD/ SD, as the case may be, will be forfeited. No interest amount is payable on EMD.

16. **SECURITY DEPOSIT:**

The successful tenderer shall be required to furnish security deposit for the fulfillment of contract and amount shall be 5% (as per Estimated) of the value of the contract, to be paid by the contractor. No waiver can be allowed in this regard. Such security deposit shall not entail any interest payment on refund.

The contractor shall choose any one of the following options for payment of security deposit in writing as under:

(i) The contractor shall within 30 days of acceptance of the contract deposit the full Security Deposit by Demand Draft/Banker's cheque drawn on any of the commercial bank made in favour of CTTC, Bhubaneswar.

(ii) Bank guarantee from any commercial bank equivalent to the amount of security deposit valid for a period required by CTTC shall also be accepted.

(iii) Security Deposit amount shall be held by the CTTC as security for the satisfactory performance of the contract. All compensations or other sums or money payable by the contractor to the Company under the terms and conditions of this contract shall be

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deducted from this security deposit or from any other sums that shall be due, or shall become due to the contractor by the Company on any account whatsoever and in the event of the security deposit being reduced by reasons of any such deductions the contractor shall within ten days thereafter make good these deductions.

**16.1 REFUND OF SECURITY DEPOSIT**

The above deposit, as the name itself signifies, shall be held as Security for performance of the contract. Security Deposit i.e. 100% shall be refunded to the contractor on completion of the contract based on the recommendations of the General Manager in writing that the work has been physically completed in all respects.

Any refund of security deposit shall be made only with the recommendation of the Engineer In charge.

**17. RUNNING ACCOUNT REMITTANCE: (RAR)**

During the progress of work, contractor shall submit the claims giving complete details of work done, rate and value to the Engineer-in-charge, nominated by CTTC, Bhubaneswar who shall certify the rate and quantity as per the MB and prepare a statement showing the description and quantity for which he recommends payment. These claims are called RAR bills and RAR payments are made once in a calendar month or more depending upon the periodicity of contract/progress of work.

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Where the RAR payment is based on the measurements recorded in the MB, the recommendation for payment shall be stage-wise co-related with the bill of quantities.

Due to technical reasons, where pro-rata payments on stage-wise progress of work is considered necessary though not specified in the contract, the designated Engineer with the approval of competent authority, shall decide the number/type of stages correlating with the bill of quantities and submit a statement showing the stage-wise break-up of the contract value indicating work progress details including percentage of completion, cost, and remarks, if any, of the Engineer-in-charge with a copy to Accounts in the respective Division for regulating the quantity and payment. This shall form the basis for the Engineer-in-charge to prepare a bill for actual progress of work. The basis as decided above shall uniformly be adopted for regulating all RAR payments till the final bill is submitted.

**The contractor shall also be paid 'Material Advance' for the material brought to site for incorporation in the work duly certified by the Engineer-in-charge.** For such materials brought inside by the contractor, the contractor has to produce necessary test certificates from reputed Testing Laboratories for steel and hypothecation deed duly executed by the contractor in favour of the Company on a non-judicial stamp paper of requisite value.

Payment of 'Material Advance shall be recommended by the Engineer-in-charge for materials required to be used in the works as per the planned progress of work. However, payment of material advance against materials brought to site by the contractor ahead of scheduled progress of work shall be considered not exceeding 75% of the value of such material in exceptional cases with the approval of Competent Authority, with justification recorded in writing.

RAR payments shall be regulated to the extent of the value of work done, with due adjustments for recoveries and other payments (including material advance/adhoc payments made if any) effected so far against the contract.

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18. **PRE FINAL RARs**

Pre-final RAR is raised only when the work is completed and the complete measurement is recorded in the MBs by the Engineer-in-charge designated by General Manager, CTTC, Bhubaneswar duly accepted by the contractor.

Pre-final RAR shall be sent to the Accounts Department by the Engineer-in-charge Only after Technical check of the measurements and endorsement in the MBs by the Engineer In charge.

The Engineer-in-charge, shall recommend for payment not exceeding 90% of the value of work completed with due adjustments for recoveries and RAR payments (including Material advance if any) effected so far against the contract.

Such bills shall be paid within 2 weeks from the date of their receipt in the Finance Department after scrutiny and check for the correctness of the bill duly linking up with the MBs.

The recommendation of Pre-final RAR is based on the discretion of the General Manager on case to case basis.

19. **COMPLETION CERTIFICATE:**

As soon as the Contractor completes the work assigned to him the same shall be inspected and if found satisfactory shall be taken over by the Engineer In charge. A "Completion Certificate" shall be issued to the contractor within 30 days from the date the contractor has given request for the same. If there are minor defects which can be rectified even after the building has been taken over, the defects shall be listed out and the contractor shall be asked to rectify the same before the final bill is submitted. The

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final bill along with the completion certificate duly certified by the Engineer in charge, shall be submitted to General Manager, CTTC, Bhubaneswar. The completion certificate shall have the following details:

- a) Particulars of the work and Contract Number,
- b) The date of work order to commence the work,
- c) Date of completion as per original contract agreement,
- d) Actual work done value.
- e) Extension of time if any, granted,
- f) Date on which contractor was required to complete the work,
- g) Actual date of completion and taking over by BEML.

**20. FINAL BILL:**

On completion of the work and the recording of measurements in the MBs, a final bill shall be submitted by the contractor. On receipt of the final bill duly signed by the contractor, the same shall be scrutinized by the Engineer-in-charge to see that the claim is in order.

The final bill prepared by the Department and accepted by the contractor, shall be accompanied with the following documents:

- Original Completion certificate
- A statement showing stores issued for incorporation in the work, stores actually incorporated by the contractor, theoretical quantity of stores required for work and whether there has been any over issue/under issue of the stores to the contractors.
- Measurement books duly technically checked by Engineer in charge.
- Any other documents which are specified by the Management from time to time.

The Engineer-in-charge has to certify in the work Completion certificate as well as in the Measurement Book, that the work is executed in conformity with the contract specification, drawings and other conditions.

**21. DEFECT LIABILITY PERIOD:**

The period of maintenance for the subject work shall be **FIVE YEARS**.

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During this period, the contractor shall be responsible to rectify all the defects noticed and attributable to the work done by him in respect of works executed by him. As soon as any defect in the work come to the notice, the Chief Engineer shall inform the contractor, in writing, to rectify the defect and inform him that in case he fails to do so within a reasonable time, the Company would rectify the defects at his risk and expense as per the conditions of the contract.

I/WE AGREE TO EXECUTE THE ABOVE AS PER DRAWINGS AND SPECIFICATIONS OF CTTC, BHUBANESWAR WITHIN THE STIPULATED TIME FROM THE DATE OF ISSUE OF WORK ORDER. I/WE ARE ENCLOSING HERewith A RECEIPT/DRAFT NO. \_\_\_\_\_

\_\_\_\_\_ DTD. \_\_\_\_\_ FOR \_\_\_\_\_ RS.  
\_\_\_\_\_ TOWARDS EARNEST MONEY DEPOSIT, ADHERING TO THE REVISED SPECIAL CONDITIONS (1987) AND REVISED CONDITIONS MENTIONED.

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